

APPLICATION FOR EMPLOYMENT

**OUR HOUSE
27633 BASSETT RD
WESTLAKE OHIO, 44145**

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For	Date of Application
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How did you learn about is?					
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friend	<input type="checkbox"/> Inquiry			
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative	<input type="checkbox"/> Other			
Last Name		First Name		Middle Name	
Address	Number	Street	City	State	Zip Code
Telephone Number		Cell Phone Number		Social Security Number (voluntary)	

Best Time to Contact you at home is: _____ : _____ a.m. or p.m.

If you are under 18 years of age, can you provide required proof of your eligibility to work? yes no

Have you ever filed an application out with us before? yes no
If yes, please give date _____

Have you ever been employed with us before? yes no
If yes, please give date _____

Do any of your friends or relatives, other than spouse, work here? yes no
If yes, state name, relationship and location _____

Are you currently employed? yes no

May we contact your present employer? yes no

Are you prevented from lawfully becoming employed in this Country because of Visa or Immigration Status? yes no
Proof of citizenship or immigration status will be required upon employment

Date available to start _____ / _____ / _____ What is your salary range? _____

Are you available to work: Full Time Part Time Temporary
(Please indicate 1 2 3 Shift)
(Please indicate Mornings Afternoon Evenings)
(Please indicate dates available _____ / _____ - _____ / _____)

Are you currently on "lay-off" status or subject to recall? yes no

Can you travel if a job requires it? yes no

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Describe any specialized training, apprenticeship, skills and extra-curricular activities

Describe any job-related training received in the United States Military

List professional, trade, business or civic activities and offices held.

(You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status)

Additional Information

Other Qualification *Summarize special job-related skills and qualifications from employment or other experience*

Specialized Skills (Skills/Equipment Operated)

List of Computer Programs You Are Familiar with

Production/Mobile Machinery (list)

Other (list)

_____	_____	_____
_____	_____	_____
_____	_____	_____

State any additional information you feel may be helpful to us in considering your application

Note to Applicant: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given.

_____ yes _____ no

Personal/Professional References Do not include family members or past supervisors.

Name	Phone Number	Best Time to Call	Occupation

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, and employment relationship with this organization of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date